

## **Guidelines for Programs Not Open to the General Attorney Public or by Invitation Only** *(Formerly “Guidelines for Approval of In-house Live Programs”)*

Kansas CLE allows credit for programs not open to the general attorney public. Beginning in 2022, there is no longer a requirement for a 21-day advance application notice. While the rules request that applications should be received at least 30 days in advance of a program, applications may be received at any time during the compliance period in which the program is held.

- A program not open to the general attorney public "means a program offered by invitation to a select audience that is not open for attendance by other members of the legal community." The program must meet the standards set out by Rule 805(c). Whether a program will be classified in this manner is determined by the attendees and advertising, not the provider of the education, format, or the location.
- Applicants will designate on the application for approval if the program is open to the general attorney public. This designation will determine if the event is available on the list of approved CLE courses at [www.kscle.gov/courses](http://www.kscle.gov/courses). Only programs open to the general attorney public will appear on the Kansas CLE approved course list.
- **Applications and Attendance Reporting.** The provider issuing invitations to the program is responsible for applying for program approval under Rule 805(a) and reporting attendance under Rule 806(a).

For questions or comments regarding these guidelines, please contact Kansas CLE, 301 SW 10<sup>th</sup> Ave., Topeka, KS 66612. 785-368-8201 [www.kscle.gov](http://www.kscle.gov)